**NORTHERN YOUTH FOOTBALL & CHEER**

**Board Meeting Minutes of May 18, 2021**

**Location: Meeting conducted at Dillsburg VFW**

***ATTENDANCE:***

**Members in attendance:**

Ed Whitt, Ben Hellmold, Jena Inscoe, Amanda Divittore, Tim Barrouk, Tony Stump, Nichol Hare, Matt Sadler, Jason Stacknick, Jeremy Nye

**Attendance by non-members/public:**

None

 ***WHEREAS*** the NYFC Board Meeting was called to Order by Board President, Ed Whitt, at approximately 6:32 p.m., who formally made motion to approve and adopt the NYFC Board Meeting Minutes from April 20, 2021, a second motion was made and all members voted in favor to adopt the NYFC Board Meeting Minutes of April 20, 2021. A subsequent Motion was made by Board President, Ed Whitt, to accept the Treasurer’s verbal Report, a second motion was made and all members voted in favor to adopt the Treasurer’s verbal Report.

**I.** **CHEER REPORT:** *(Jen Beck not present, Jena Inscoe offered report in her place)*

First workout clinic is going to take place at Flipping Out Tumbling on May 29, 2021 from 10:00 a.m. to 11:00 a.m. The remainder of the workout sessions will take place on Saturday mornings at 9:00 a.m. (with the exception of June 5th) for all levels of registered cheerleaders. The cost/drop-in fee to each family would be $10.00 per child and at least 10 girls would need to participate. This cost would be to simply have the space made available to NYFC.

**OLD NEWS TO CARRY OVER FROM PRIOR MEETINGS:**

Jen Beck made a motion for the NYFC to cover any drop-in fee should the first drop-in clinic not exceed 10 participants. A second motion was made to support the same and no opposition was given from any Board Member regarding this aforementioned motion.

NYFC President, Ed Whitt, made a suggestion that NYFC effectuate two of these drop-in clinics with Flipping Out Tumbling and the Board assess this activity at a future meeting. All Board Members were in favor of this suggestion.

Bloomers and Pom Pom’s for the cheerleaders will need purchased. More details on expense to follow at a subsequent meeting.

**CHEER COACHES:**

Jen Beck made a motion to Shannon Graybill to be accepted as the Pony Head Coach and Kendra Cooper to be accepted as the Pony Assistant Coach. A second motion was made and the same was granted for the upcoming 2021 season. The NYFC Board thanks these individuals for their involvement.

Applications for Midget, Pee Wee, and Smurf coaches are out and Jen will approach the Board when candidates come forward.

Jen Beck will continue to Head Coach the Polar Cub squad, however, Jena Inscoe may be assisting her in this capacity secondary to an injury Jen has suffered. The NYFC Board thanks her for her continued dedication to this squad and Jen will continue to keep the Board posted on anything she might need.

**II. FOOTBALL REPORT:** *(Jason Stacknick present)*

1. Exit interviews with parents and players moving to Midget level to gauge interest in playing midgets and get an overall feeling of their experience playing football. Jason requested that a vote take place on approving this type of meeting during/at the end of the season. The Board voted and there was unanimous agreement that the same should be conducted by Coach Stacknick.
2. Pigskin Prep Schedule (Punt, Pass and Kick) NYFC currently has 22 kids registered, need a list of participating youth coaches. Tony Stump and Ross Fronk will be participating. Jason will be reaching out to other coaches to see if they are available.
3. Scrimmage 8/14 at Cedar Cliff
* Future Colts Bowl at West Shore Stadium
* All 4 levels 10 and 10 formats, no specials

***Discussion was held regarding our ability for the Pony squad to scrimmage their Midget squad in the event we do not have a Midget team this year. Jason will look into this.***

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 “preliminary details - our high school runs this so the intro at 10 AM is for the high school varsity players. These times may get tweaked a little as we are doing pictures that days as well.

 8:00 am – Gates open

 9:00 am – Smurfs / Pee Wees

 10:00 am – Meet the Colts Intro

 10:30 am – Ponies/Midgets

 Basically, we split the field in half between smurf and peewee. Each team starts on the 40-yard line and runs 10 plays. Then we would switch offense and defense. We would do that for an hour for smurf/peewee and maybe do a set with JV mixed in as well, if possible. If the players need a break, it’s no problem. The main goal of the scrimmage is just to run some plays against another team instead of the same players they would go against in practice. There are no refs, but all the coaches can be on the field. Then the same thing with pony/midget. If you have any questions or need any more info, let me know. You can call me also at 717-919-3658 if that is easier. Thanks.”

1. Approval of assistant coaches

A Motion was made to approve the assistant coaches who applied this year for the following squads:

**Smurf:**

Mike Simoncini

Patrick Hicks

Jeremy Nye

Matt Sadler

Eric Adams

**Pee Wee:**

Don Bell

Matt DiVittore

Douglas Hayes

**Pony:**

Ed Whitt

Tony Stump

Ben Hellmold

Joshua Murray

**Midget:**

N/A

***A second and third motion were also made as aforementioned and the Board approved the assistant coaches. The NYFC thanks them for their commitment to the 2021 season. Coach Stacknick will follow up on details regarding any additional coaches who come forward, particularly for the Midget squad.***

1. Game day film crew to satisfy volunteer requirements
2. Meet the team night on Thursday, August 26, 2021 from 5:00 to 8:00 p.m. at Bostic Stadium. The Board discussed moving practice to Saturday, August 28, 2021 from 10:00 a.m. to 12:00 p.m. Ed Whitt made motion and the same was unanimously agreed upon by all present Board members.
3. Calendar of events on website? I have had parents go to the website to look to details about practice and game dates. Matt Sadler offered to assist in uploading dates to the website.
4. List of necessary player equipment – 1st time parents. Jason, Jenni and Jena will work on communicating with parents via email and social media.
5. Date for equipment handouts

The Board discussed dates and the following dates were voted up and adopted for equipment handouts:

July 10, 2021 and July 31, 2021

The times will be as follows:

9:00 a.m. to 10:00 a.m. Smurf handouts

10:00 a.m. to 11:00 a.m. Pee Wee handouts

11:00 to 12:00 p.m. Pony and Midget handouts

1. Are new game pants ordered?

**III. PARENT RELATIONS COMMITTEE REPORT:** *(Ross Fronk not present)*

No report given.

**OLD NEWS TO CARRY OVER FROM PRIOR MEETINGS:**

CFA dues are going to be $750.00 and will need to be paid in August.

**IV. EQUIPMENT/FIELD MAINTENANCE COMMITTEE REPORT:** *(Ross Fronk not present)*

No report given.

**V. FUNDRAISING COMMITTEE REPORT:** *(Nichol Hare present)*

Due to the closure of the VFW closing, the Chicken BBQ and Car Wash are postponed.

Nichol has organized a restaurant night to take place with Mama’s Pizza of Wellsville on June 4, 2021. Mama’s Pizza has offered the NYFC 25% of the profit made from this event. Nichol is going to look into them doing a rolling night maybe once a month for the NYFC.

Discussions were had about doing the Lucky Lotto fundraiser. Ed presented a sample of the lotto/raffle tickets that would be used. The Board would like to explore other options.

Significant discussion was held about doing a type of item raffle such as ATV, firearms, and other popular items. Jason Stacknick offered an idea of doing the raffles and then announcing the winners at home games. The Board members present unanimously thought this was a great idea. Coach Murphy knows some individuals who host these events for the fire department and they are very successful. Jena will see that he connects with these individuals to perhaps guide our first raffle. This discussion was tabled for subsequent meeting.

**VI. VOLUNTEER COMMITTEE REPORT:** *(Nichol Hare present)*

No report given.

**VII. CONCESSIONS COMMITTEE REPORT:** *(Cayce Gilbert not present)*

No formal report was offered to the Board, however, the Board discussed that volunteer hours could be incorporated for parents to work the concessions shed at SME during practices. The Board will offer a vote on this at a subsequent meeting.

**VIII. REGISTRATION COMMITTEE REPORT:** *(Jen Beck not present)*

Registration for Midget’s continue to be low. We need 18 players preferably and only have 11 registered players. The Board will evaluate in June what the numbers are to determine if the NYFC will move forward with having a Midget squad this year.

**IX. PHOTOGRAPHY COMMITTEE:** *(Jenni Stacknick not present)*

No report given.

Jena Inscoe submitted the facilities use request form to Northern YCSD for the district to approve our use of Bostic Stadium for team photographs on Saturday, August 7, 2021 from 8:00 a.m. to 10:00 a.m. The same was accepted by school administration and will be voted upon at the upcoming school board meeting on June 22, 2021.

**X. OLD BUSINESS:**

* Purchase of pom-poms and bloomers for NYFC cheerleaders
* There is a bid pending with Drayer Physical Therapy to have Tyler back this year. Luke Macke will be working on this with Jen Beck. Tyle will need to be present for home games and Tuesday practices.

**XI. NEW BUSINESS:**

The following items were presented to the Board by Jena Inscoe:

**I – MEETING WITH ACCOUNTANT/TAXES**

Jena and Natalie met with Sue Sipe from Jones Accounting Services in Dillsburg on April 27, 2021.

**2018**

Sue was able to obtain a copy of our 2018 return. She confirms that w filed a 990 N in 2018 (a 990 N is the filing that needs to be submitted when revenue is less than $50,000.00. If revenue is greater than $50,000.00 then a 990 EZ needs filed).

**2019**

After reviewing our accounting and revenue for 2019, Sue informed me that she will need to file a 990 EZ return. She indicated that we surpassed being able to file a 990 N by $700.00. Our 2019 return will be paper filed this week as it cannot be submitted electronically. From there we will wait to see if we will receive a penalty for 2019. Sue will handle advocating for the NYFC in our return as to why the return is late and she indicates that COVID will be in our favor. She is optimistic.

**2020**

After review of our accounting and revenue for 2020, Sue was able to file a 990 N return for 2020, the same of which was filed on Saturday, May 15, 2021. Sue received acknowledgement of filing from the IRS confirming receipt of the return. Sue is only going to charge us $40.00 for the preparation of this return. She will submit the invoice along with her fees for filing 2019 later this week.

**II – NYFC BANK ACCOUNT**

Jena and Natalie met with Member’s 1st on April 27, 2021. All the forms were signed for things to be transferred over. Ed and Amanda also went in the same date to finalize the forms and new cards were then issued by the bank. Thanks to Natalie, Amanda, and Ed for coordinating this with me.

**III - MAIL**

We received a bill from Riddel, Erie, and MetEd. They were passed on to Amanda.

**V – ADDITIONAL INFORMTION/FUTURE ITEMS FOR DISCUSSION:**

1. SLC payment will need paid for June;
2. Registration/Family ID #s – Jen and Jena will meet in the future to go over registration process, website, and family ID#s;
3. Roster books are due August 23, 2021. Are we going to attempt to get forms early from parents;
4. Natalie and Jen are going to work on training with Jena and Amanda about what to do on equipment handout days;
5. Sponsorship information needing updated on website;
6. Jen Beck is going to meet with Jena soon to give administrative rights to website to Jena and Amanda;
7. Jena would like to make a motion to set up a Venmo account for the NYFC in addition to the PayPal account we have;

*A Motion was made by Ed Whitt to adjourn the meeting, a second motion was made and all were in favor to conclude at 8:16 p.m.*